

## *Installation instructions for CD version of Depo<sup>©</sup>*

You may import one deposition transcript for a fully functional program to determine if you wish to purchase Depo. You will not be able to load another transcript until after payment and receipt of your unlock code.

- Place the CD in your CD drive. Depo should automatically start the installation process. A screen may appear telling you Depo is an unidentified program. If you see this, click on Allow and then click on Install. If Depo does not automatically install go to Explorer (right click on the “Start” button at the bottom left of your screen and left click on Explore). Click on your CD drive letter and then double click on Setup.exe.

After Depo is installed, a splash screen will appear with the following options: Register, What’s New, Documentation, Run Depo and Exit. If you want to read the Help File or watch the video or slide show, click on Documentation. When done, click on Run Depo.

Your transcript will have come to you on a floppy disk, CD or by email.

- Click on the top left icon (the folder with a + sign). Click on the drop-down arrow at the top of the “Open” box and go to the location of your transcript.
- Click on the file name the court reporter gave the deposition, and make sure it is now in the small window next to “File Name.” Then click on Open.
- If you do not have a transcript, reinsert the CD. When the program starts to install, click on cancel. Click on the top left icon (the folder with a + sign). Click on the drop-down arrow at the top of the “Open” box and go to your CD drive, click on the folder named Documents and then click on Test\_Depo.txt.
- Go to the Help File (click on the red question mark at the top right of the screen) and click on the section entitled Importing - Import with Menu. This section tells you how to set the proper page numbering in Depo so that the page numbers exported to your word processor match those of the printed deposition.

You may pay for Depo through PayPal by clicking on Purchase on our web site.

To receive your unlock code, start Depo and click on “Register”. You will see a three or four digit PIN. Call or email your PIN and the two names you want to use. You will receive your unlock code by e-mail. Enter your user name and a box will appear for you to enter your registration code. Enter the code where indicated and the program will accept as many depositions as you wish.

**REMEMBER YOUR USER NAME AND THE UNLOCK CODE ARE CASE SENSITIVE. ENTER THEM EXACTLY!!**

*If you do not have internet connection or do not want to pay via the internet, simply mail your payment of \$435.00 (Cal. residents only add 9.75% tax of \$42.41 for a total of \$477.41) to TrialPrep, LLC 1141 Harbor Bay Parkway, Suite 206, Alameda, CA 94502. Before sending your payment, access the Registration page of the program and make a note of your PIN. Include your PIN and any user name you prefer. Indicate if you want your unlock code mailed or e-mailed to you. If you wish a telephone call with the unlock code, so state, and include your telephone number.*